

Associate Membership Application

(Revised January 5, 2016)

- I. Associate Members are those who have made an initial commitment to Bay State Commons LLC.
 - A. Definition - Associate Membership is conferred to households that have:
 1. Been accepted by the decision-making body of Bay State Commons LLC
 2. Paid an initial payment of \$250 to the Treasurer
 3. Agreed to abide by the rules and regulations of the decision-making body.
 4. Continue to pay subsequent semi-annual payments of \$250; required on all January 1 and July 1 dates following the initial payment.
 - B. Rights, Responsibilities and Risks - An Associate Member may:
 1. Attend meetings of Bay State Commons LLC
 2. Participate in planning committees
 3. Voice opinions in meetings, but must abide by requests made by the facilitator. They do not take part in any decision-making reserved for the Equity Membership.
 4. Initial and semi-annual payments are non-refundable.
 - C. Process for becoming an Associate Member.
 1. Complete an application on background and interest in co-housing.
 2. Be assigned a guide (see below) by the Membership Committee. Meet your guide and initiate the “clearness process”.
 3. Attend at least three (3) plenary and/or social meetings
 4. Read *The Cohousing Handbook*, by Chris and Kelly ScottHanson
 5. Read the By-Laws and other documents of the Corporation (at least Schedules A, B & C and the current list of decisions made).
 6. Meet with representatives of at least two Equity Member Households (Guides – see Schedule B4) to discuss their background and interest in co-housing and any questions they might have in preparation for being accepted by the decision-making body of Bay State Commons LLC.
 - D. Termination. Associate Membership may be terminated in one of two ways:
 1. By discontinuing semi-annual payments and foregoing membership.
 2. By becoming an Equity Member.
- II. Completion of the Associate Member Application
 - A. Requirements for Associate Membership must be fulfilled by each adult. This includes meeting with at least two Equity Member Households.
 - B. One application needs to be filled in, signed, and dated by all adults in a household applying for Associate Membership in Bay State Commons LLC.
 - C. When the application has been turned in, a Guide (Equity Member) will be assigned to you to review the By-Laws and to discuss the rights, responsibilities and risks of membership.
 - D. When you and the Guide think you are ready, the Guide will bring your application up to the Membership Committee to be discussed at the next plenary meeting. If you are in attendance, the facilitator will request that you step out of the room while the Membership determines whether you have fulfilled the requirements and have had enough time to absorb and understand the current status of the organization.
 - E. The Membership may approve your application and request payment of the fee, or suggest that you go over some material with your Guide more thoroughly.

Bay State Commons LLC Associate Membership Application

Name(s): _____

Number in Household: _____

Address: _____

Contact Information - Phone _____

Email _____

1. Survey on background and interest in co-housing

a. When did you first hear about cohousing?

b. What are the three things you value most in a potential co-housing community?

i. _____

ii. _____

iii. _____

c. What are your favorite aspects of co-housing?

i. _____

ii. _____

iii. _____

d. What makes you think co-housing is right for you?

e. On a scale of 1-10, with 1 being small/low preference and 10 being large/high preference, where would you rate your preferences for the items below:

| Preferences | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |
|--|---|---|---|---|---|---|---|---|---|----|
| Private space | | | | | | | | | | |
| Common space | | | | | | | | | | |
| Green space | | | | | | | | | | |
| Access to Boston via car | | | | | | | | | | |
| Access to Boston via public transit | | | | | | | | | | |
| Ability to modify your living space | | | | | | | | | | |
| Using living space for rental / business | | | | | | | | | | |

2. I have read The Cohousing Handbook, by Chris and Kelly ScottHanson: Y__ N__
3. I have met with representatives of at least two Equity Member Households to discuss my background and interest in co-housing and am ready to be assigned a Guide to discuss the rights, responsibilities and risks of membership:
- a. Representative 1 name: _____ meeting date: _____
- b. Representative 2 name: _____ meeting date: _____
4. I am prepared to make a non-refundable contribution of \$250 and abide by the requirements of membership: Y__ N__

**Please return completed application to: Kathy Keleher – baystatecommons@gmail.com, or
Jim Bradley – 55 Park Street, Charlestown, MA 02129**

Make your check for \$250 payable to Bay State Commons LLC and give it to the Treasurer, Peter Goldstein.

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To be filled in by the Membership Committee of Bay State Commons LLC:

Submitted on Date _____

Guide Assignment _____

Approved on Date _____